

FEES:

Minister : (Rev. Carla Van Delen)	\$400 (Service + interment) \$150 (Interment only) (additional travel expenses may apply)
Organist/Pianist	\$250
Tech Support for Audio/Video (optional)	\$100
Custodian's fee	Service only \$65 Service & Reception \$100

If you wish to hold your reception at the church, additional fees may apply. Please discuss with church administrator.

Fees may be paid by cash, cheque or e-transfer to ructrustee@gmail.com

Memorial Donations:

As we are honouring your loved one, friends and family may wish to consider making Memorial Donations to Riverside United Church. We will be pleased to provide a supply of donation cards and envelopes.

We hope these guidelines will assist you in planning a funeral or memorial service for your loved one. Please contact the church office if you have any questions.

In life, in death, in life beyond death, God is with us. We are not alone. Thanks be to God.

Revised: 28 October 2025

Funerals/Memorial Services

at



3191 Riverside Drive Ottawa, ON K1V 8N8
Phone: 613-733-7735 E-Mail:
office@riversideunitedottawa.ca
www.riversideunitedottawa.ca



We offer you a place of calm to remember and celebrate.

We offer you our deepest sympathies on your loss and sorrow, and we would like to do whatever we can to assist you at this difficult time. Our minister, Rev. Carla Van Delen, will be pleased to meet with you to prepare a meaningful service of worship in which we can celebrate the life of your loved one, while also seeking the comfort and peace of God's presence.

Planning a Funeral or Memorial Service:

- We can arrange for a minister to conduct a funeral or memorial service either at a local funeral home or at Riverside United.
- If you would like the service to be held at Riverside, please check with the church office about availability of the sanctuary and the minister for your preferred date.
- (The sanctuary is not available before 1:00 p.m. on Saturdays or on Easter Weekend)

Our Church Staff:

Our minister and organist will be happy to meet with you to plan the service and music. The Office Administrator can assist with preparing a bulletin/order of service, and the custodian is engaged to ensure that the church is properly cleaned and prepared before and after the service and reception if applicable.

Meeting with the Minister:

Funeral and memorial services are usually heart-felt family tributes to your loved one. There may be 2 or 3 readings from the Bible or other sources, hymns, a reflection/meditation, prayers, and opportunities for additional gifts of music, personal words of remembrance or a eulogy.

Rev. Carla will be pleased to help you choose appropriate readings, songs, hymns, etc.

We encourage family members and friends to participate in worship through the reading of Scripture, sharing stories of the loved-one's life and faith, and/or offering gifts of music.

Flowers/Decorations:

The church is normally open one hour before the service is to begin. Flowers can be delivered at this time, or you can arrange to have them delivered at a more convenient time. The office is open from 9:30 to 1:00 p.m., Monday to Thursday.

Audio Visual Resources:

Upon request, we are usually able to offer audio-video resources, including livestreaming, recording of the service; projection of service slides and/or a family-produced slide show.

Riverside's Caring for One Another Team:

We would be pleased to provide volunteer Ushers to help with welcoming and seating of guests, along with a "Family Room" where members of the family might gather prior to the service.

Urns and Photos:

The bereaved family may wish to bring their loved-one's urn, a guest book for signing, and a selection of flowers, photos or other memorabilia for display in the sanctuary during the service and/or in the Church Hall following the service.

Receptions and Refreshments:

If you would like to hold a reception at the church following the service, please let us know in advance so we can reserve space. Riverside United Church no longer caters for after-service receptions but continues to make available gathering space and kitchen facilities to outside caterers chosen by loved ones.